



Alex J. Roche, Ph.D.
Associate Professor
Department of Chemistry
315 Penn Street • Camden • NJ 08102
Tel: (856) 225-6166
alroche@camden.rutgers.edu

ORGANIC EXAM RULES

Exams start at 9.35am – if you are more than 20 minutes late then you will **not** be permitted to take the exam (and will receive a ZERO).

Sit in “*exam formation*”, which means there should be an empty seat next to you. (You cannot sit next to someone).

Bags, coats, notes, books, answer keys, etc. must be placed at the front or back of the Lecture Hall.

If you are caught with “*external materials*” (besides pen, pencils, erasers) during an exam, you will receive an immediate F and face disciplinary action.

If you copy from another student, or facilitate another student copying from you, you will receive an immediate F and face disciplinary action.

You **cannot** use a cell phone / computing / storage device / calculator.

You may use a ball and stick model kit. You may NOT share a model kit with another student.

Missing an exam is only possible if a **documentable** reason can be provided (e.g. ER visit form; time stamped photo of car crash, etc.). This will qualify you for an alternate examination later in the week. (The alternate exams are different to, and never easier than, the regular exams).

An undocumented excuse is unacceptable, and you will receive ZERO for that exam (e.g. I overslept; I thought the exam was next week; I had a cough; the cat ate my pdf; I had to work; etc.).

If you leave the exam room you cannot return and complete the exam. Make sure your bladder can last the duration of the exam.

I will not answer questions during the exam. Read the question, and it will be completely clear what I am asking. If you are unclear what the question means, then just use your best judgement.

When you have finished, and checked your answers, place your exam in the box on the front desk, and exit the Lecture Hall. Please keep quiet as the others complete the exam. Please do not stand outside the Lecture Hall loudly discussing the exam with fellow students.

I will have your exams graded that day. I will place a copy of the answer key outside my office, and online. Unless indicated on your exam, your graded exam will be placed in a box outside my office on Tuesday afternoon for you to pick up.

Check the grading, and confirm your total is correct.

Learn from your mistakes. The things you do not understand from Exam 1 will carry through and limit your potential success for Exam 2 and Exam 3.